



**Notre Dame
Collegiate**

School Council Board Minutes

Date | Time 9/4/2025 6:45 PM

Location NDC Library

You are made for greatness. (Pope Benedict XVI)

Location: Notre Dame Collegiate, High River

Date: April 9, 2025

Attendees: Lindsay Sager (Chair), Adrienne Maerz (Secretary), Wynter Brown (Treasurer), Christiane Kowich, Cathy Dudgeon (Teacher/Faith Representative), Jodi deKlerk (Principal), Sara Jerke, SL. S., Mark MacDonald (Trustee), Jen Murray.

Regrets: Jacquie Vanderfluit (Vice Chair), Nancy Barton (Community at Large), Terri Walker

I. OPENING PRAYER AND CALL TO ORDER

Notre dame Collegiate School Council meeting was called to order at 6:48 p.m. on April 9, 2025.
Opening prayer lead by Cathy D.

II. ADDITIONS AND ADOPTION OF AGENDA

MOTION put forward by Christiane K. to approve the agenda, additions - grant approvals (Council Business). All in favor, **CARRIED**.

III. ADOPTION OF MINUTES

MOTION put forward by Sara J. to approve the minutes from March 12, 2025, without additions or omissions; All in favor, **CARRIED**.

IV. TRUSTEE'S REPORT

Mark M., Trustee gives his report:

- Good news! Brooks new High School has been approved to go ahead.

- Trustee retreat in Canmore 2 weeks ago – Our Lady of the Rocky Shrine, recommends to everyone to visit the Church. Grant Gay was the speaker focused on Jubilee – hope and pilgrimage. A call to faith.
- April 1st was School Council of Councils meeting. Discussion of 4-year academic plan; Focus on academic excellence, faith excellence and safe schools.
- Parents of achievement award recipient Mel Visente.
- October Trustee opening on the Board. Mark encourages any of us to put our names forward for Trustee. It is approximately 40-60 meetings a year. This is a paid position and includes health coverage. Trustee would attend Ward meetings, Board and celebration events, meetings with MLA's, Premiere et cetera. Connected to Parish and community. Available to join School Council meetings. This is a 4-year term. As Board of Trustees, they advise the Superintendent.

V. PRINCIPAL'S REPORT

- a) Faith: Lent Liturgies – every Monday of Lent during reading block leading into Holy week. JH and SH holding masses at the Church and stations of the cross. Catholic Education week, planning is under way for May – celebrating 30 years of Catholic Education.
- b) Safe and Caring: Staff secret spirit week where teachers would dress up and not let students know, or drink water from anything other than a water bottle, and also wore black for Valentines. Planning the Grade 6 orientation as well as Grad planning. Retreat planned for April 30th. PSTIs – went well, lots of positive comments, more parents than normal did a survey.
- c) Learning: Assessment for mastery. Division outcomes. Multiple ways and chances to learn and grow through studies. Can give students a chance to redo some testing and assignments, this will be a pilot project for next year. Junior High plans will look a bit different than High School.
- d) Stewardships: Budget has been given but we are working on how to divide the funds and working on scheduling for students, and we will not know how many teachers will be on staff yet next year. We are hosting the elections in the gym on Monday April 28; Civic duty to hold this in our school.
- e) Learning: Assessment of mastery – Divisional initiative continued planning for 2025-26.

VI. CHAIR'S REPORT

No Chair report today.

VII. TREASURER'S REPORT

Wynter B. gives her report: Access now to a bank account \$2.50 in fees per month; \$1800 in the account. Wynter to check on why it was set up as a business account; look into fees as we are non-profit. Bank card and cheques are available.

Wynter is putting forth a **MOTION** to have the bank change the status from a business account to a non-profit School Council Acct. and waive the monthly fees. All in favour; **CARRIED**

VIII. FAITH LESSON

Cathy D. gives her faith lesson: Historical – Holy Week – She goes through the scriptures speaking about the timeline leading up to Jesus being put to death. This is coinciding with the stations of the cross over the next few weeks before Easter.

IX. COUNCIL BUSINESS

- a) Council of Councils: Wynter B. attended, speaking about the 4-year plan – work plan for the division focuses on 4 pillars of Faith, 2025-2029 plan.
Finding ways to put excitement in Religion class for all students. Faith PD day resources, extending to EA, NCCS's and Parents - want to extend training to everyone in order to spread the Catholic Faith.
Career fairs – are great, encouraged to include the grade 9s.
Discussion of AI policies.
Adding optional courses, in HS level teaching more business, career and banking management.
Education – Honor Roll including options as well. It gives kids acknowledgment of their hard work.
Not all schools have connection workers; Discussion of adding programs like allowing dogs for kids with regulation issues. Many schools do not have sensory rooms. CEVA training should be offered to more staff which would help with keeping on track with students that require extra attention.
Unanimous discussion at the council meeting was focusing on equality for IPPs, all students; should not be available for only disruptive students.
- b) ASCA Annual Conference and AGM: This is being held over April 27 and 28. We will not be able to send a representative this year.
- c) Scholarship update and confirmation: Proposal for Trade Scholarship. Changes made today. **MOTION** was carried last meeting to go ahead with changes.
- d) Growing Smiles update: So far, we are at approximately \$500.
- e) Review and approve items for Family Fest June 25, 2025: Jodi would like to ensure that the night does not become like a selling market; she is okay with faith-based company like Saints-to-Sinners. May need approximately 6 food trucks for this event. We may sell some athletic retro merch (athletic dept.). Volunteer sign-up sheets to be organized and emailed to parents. Jodi to look into games and insurance requirements; she just requires more details about what is involved with each game for safety reasons. School theme "Made for Greatness". Maybe we can get some wrist bands with this saying as prizes. Donation letter required for business donations, signed by Jodi. Nancy Barton is willing to ask the St. Francis Filipino Choir to entertain. Jodi states that would be fine as long as they have some sort of liability insurance but would

probably prefer to only have some light music in the background. Cultural dancers or music would be nice. Next sub committee meeting will be on May 2nd, at North Tim Horton's at 6 p.m.

- f) Grant approvals: Jacquie V. this year, through Forrester's Financial, has a personal Grant to use in the amount of \$400.00 which she hopes to use for activity games that would be used for student/community engagement in future events. She would like a MOTION to go ahead with application for the grant and that these items will be stored offsite, and be moved to any location where these items will be needed. **MOTION** made by Christiana K. All in favour; **CARRIED.**

X. NEXT MEETING

Next meeting is scheduled for May 14, 2025 at 6:45 p.m.

VII. CLOSING PRAYER AND ADJOURNMENT

Closing prayer by Lindsay S. and meeting was adjourned at 8:40 p.m.