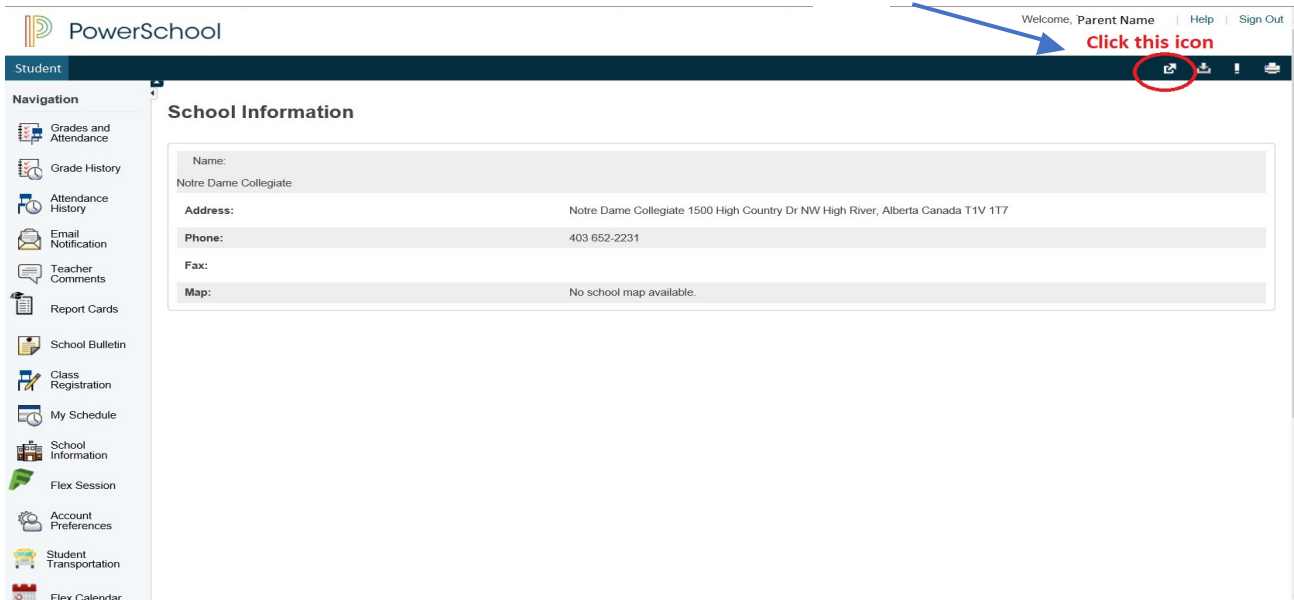


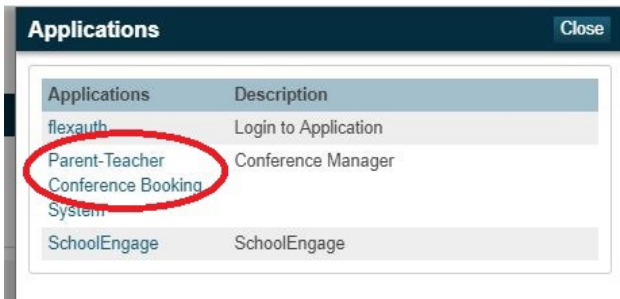
How to book Parent/Teacher Interview via the Parent Portal

Step 1: Login to the Parent Portal, <https://powerschool.redeemer.ab.ca/public/home.html>.

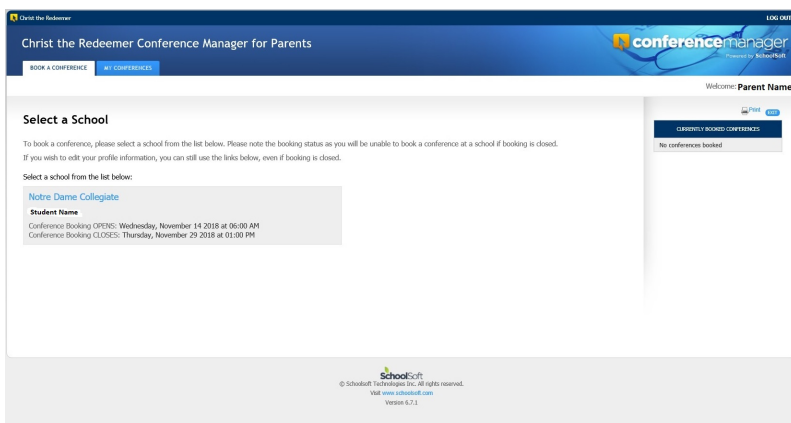
Step 2: From the Main Grades and Attendance screen, click on the icon  indicated in red below.



Step 3: The box below will open. Click on the Parent-Teacher Conference Booking System app as indicated.



Any students attached to your Parent Portal account and their schools will pop-up.



Step 4: Click on the name of the school to access their booking system. (This step must be completed for each school individually).

Step 5: Click on the Parent/Teacher Session available, select the teachers you wish to see, choose from the available interview time-slots and choose the student. **Click SUBMIT to finalize your booking.**

If you need assistance, please contact Deanna Hartung at (403)652-2231 or email at dhartung@redeemer.ab.ca.